



KATWA COLLEGE

(Affiliated to the University of Burdwan)

Principal's Office,

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

Mobile: +918101078393

॥ विद्यया विन्दतेऽमृतम् ॥



KATWA COLLEGE

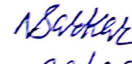
GRIEVANCE REDRESSAL CELL

COMPLAINT NOTICES AND MINUTES

2023-2024


23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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E-mail : kateoll2009@gmail.com
Website : www.katwacollege.ac.in

GRIEVANCE REDRESSAL CELL

NOTICE

Date: 04.07.2023

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 07.07.2023 at 01:00 noon at principal's room of the college to address following agenda(s):

- Principal's signature on Defence Scholarship Certificate for sem-II students
- Reschedule for admission of students who did not get admitted
- Demand of on time classes in all departments of college

NS/KB 04/07/23
Principal
(Katwa College)

Principal
Katwa College



04/07/23
Convener
(Grievance Redressal Cell, Katwa College)

NS/KB 23/09/2024

Signature of the IQAC

Coordinator

IQAC
Katwa College

NS/KB 23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES

Date: 7th July 2023

Time: 1 PM

Place: Principal's Room

Topic: 1) Appeal for Beneficial Certificate of Defence Scholarship.
2) Re-schedule of admission for students who did not get admission
3) Demand of ontime classes in all departments of college.

Discussion: The meeting was called to discuss the following

1) Letter submitted by Anindita Biswas student of B.Ed on 4th July, 2023 applying for the signature of Principal on Defence Scholarship Certificate as her father an employee of Border Security Force was entitled to avail the scholarship for pursuing education to their children.

2) Second agenda was the letter submitted by Chitra Sansad on 4th Aug, 2023 to reschedule the admission of students online who did not get admitted.

3) Third agenda was demand for ontime classes for 3 yr Major & Minor Courses hampered by exams, admission etc & delay in the curriculum.

Decision: 1) Appeal of Anindita Biswas was granted & accepted.
2) Admission Issue was referred to Governing Body for Decision
3) Matter was solved after a meeting was held.

Signature: 1.

2. Sinesh Maity

3. Subhakar Saha



4. Mita Raj Brahmachari

5. Monalisa Das Majhi

6.

7. Rakhi Dutta

23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 26.09.2023

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 29.09.2023 at 03:00 noon at room no.107 of the college to address following agenda(s):

- Problems related to academic and administrative process in all departments of college
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL " MINUTES "

DATE : 29.9.2023

TIME : 3 PM

PLACE : ROOM 107

AGENDA : PROBLEM RELATED TO ACADEMIC
& ADMINISTRATIVE PROCESS IN
ALL DEPARTMENTS OF COLLEGE

DISCUSSION : A discussion was conducted on the basis of the letter ^{received from} of Soma Subhra Pandit of Chakra Sansad, Katwa College on behalf of all students demanding for

- 1) Publication of routine on-time
- 2) classes to be started according to the new routine
- 3) increase in the number of classrooms to arrange more classes
- 4) increase number of teachers to maintain teacher: student ratio to complete syllabus apart from academic activities.

The letter of application was submitted on 26.9.23 for early action.

DECISION TAKEN : Discussion was done in meeting and resolved

SIGNATURE :

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.



23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 11.10.2023

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 14.10.2023 at 01:30 pm at principal's room of the college to address following agenda(s):

- Re-examination of B.A sem-II student
- Miscellaneous

Principal
Principal
(Katwa College)
11/10/2023

Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)
26/9/23

Signature
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL
KATWA COLLEGE
MINUTES OF THE MEETING.

DATE: — 14th October 2023

TIME: — 1:30 PM

PLACE: — Principal's room

TOPIC: — Re-examination of B.A. Sem-II student.

DISCUSSION: — The Convener called for a meeting to take immediate action by arranging for re-examination of B.A. Sem-II student Rahul Mondal whose father appealed to the college for consideration on 11.10.2023 as his son met with a road accident for which he could not appear the exam on scheduled date. He has also submitted the medical certificate, hospital documents in support of his statement.

DECISION: — He was allowed to appear in examination again.


SIGNATURE: —

1. NSC/KC
2. Binush Maity
3. Suli Mandi
4. Mita Roy Brahmachari
5. Monalisa Das Majhi
6. Subhane Sam
7. Rakhi Dutta
8. Saikat Mowen
9. Shampa Dutta




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 07.01.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 10.01.2024 at 12:00 noon at room no.101 of the college to address following agenda(s):

- Re-examination of internal assessment sem-III
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES & RESOLUTIONS.

Date of Meeting: 10.1.2024

Time: 12 PM

Place: Room NO. 101

Topic: Re-examination of internal assessment, Sem-III student

Discussion: The meeting was held to allow the Sem-III student Kumkum Deynath who submitted the application to arrange for re-examination of internal examination before the GRC on 7.01.2024 as she was unable to attend the said exam on the scheduled day due to her health issues. She has also submitted doctor's certificate in support of her statement.

Decision: She was referred to the Exam Committee and they acted accordingly as per requirement.

Signature:

1. *[Signature]*
2. Smiti Mandi
3. Ginesh Maity
4. Mita Roy Borahmachari
5. Subhasree Jana
6. Monalisa Das Majhi
7. Rakhi Dutta
8. Shampa Dutta
9. Md Saiful Islam



[Signature]
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

[Signature]
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 16.01.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 18.01.2024 at 01:00 pm at B.Ed room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-III
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 16.01.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 18.01.2024 at 01:00 pm at B.Ed room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-III
- Miscellaneous

N. S. Kar 16/01/2024
Principal
(Katwa College)
Principal
Katwa College



N. S. Kar 16/01/24
Convener
(Grievance Redressal Cell, Katwa College)

NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

N. S. Kar
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance redressal cell
minutes & resolutions of meeting.



Date: 18th Jan, 2024

Time: 1 PM

Place: B.Ed room

Topic: 1) Re-examination of internal assessment of Sem III students
Discussion: The Convenor called for an immediate meeting on the basis of letters submitted by 3 students of Sem-3 namely Md. Asif Mollak (English General CC3), Megha Saha (Geography) & Md Arbij Kossain (History GE-3) appealing for an re-examination stating their inability to attend the exams on the scheduled date due to different personal & health related issues. Megha Saha submitted Medical Certificate in support of her letter. The letters were submitted on 16.1.2024


Decision: The cases were referred to the Exam Committee & action taken accordingly.

Signature: 1) 
2) 
3) Binesh Marjy
4) Smiti Mandi
5) Mita Roy Borahachari
6) Rakhi Dutta
7) Monalisa Das Majhi
8) Shampa Dutta




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 18.01.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 20.01.2024 at 01:00 pm at B.Ed room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-III
- Miscellaneous

N. Sarkar
Principal
(Katwa College)
Principal
Katwa College



D. Chakraborty
Convener
(Grievance Redressal Cell, Katwa College)

W. S.
22/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

N. Sarkar
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance redressal Cell
Katwa College
minutes

Date : 20.01.2024


Time : 1 PM

Place : B. Ed Room

Topic : Re-examination of internal assessment for five (5) Students of Sem - III.

Discussion : Meeting was called again on the basis of letters/applications submitted by 5 students of Sem-3, namely Bappa Das (Political Science), Sudipa Majhi (Political Science), Sanarul Islam (Pol. Sc & Philosophy), Rima Mondal (Bengali) and Seikh Mostakin Hossain (History) on 18.01.2024 praying before the college for another re-examination for them as they were all unable to attend the exam on scheduled dates. Though none of them submitted any document of evidence to support their letters - like medical certificate or doctors certificate.


Decision : Yet, the members felt it necessary to take immediate action & hence the matter was referred to the Exam committee to act accordingly.

Signature :
1. 
2. Dinesh Maity
3. Subhasree Laha
4. Mita Roy Brahmachari
5. Seuli Mandi
6. Monalisa Das Majhi
7. Saikat Maity




22/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 22.01.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 25.01.2024 at 02:00 pm at principal's room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-III
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
22/09/2024

Signature of the IQAC

Coordinator

IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL Minutes of Meeting

Date: 25.01.2024

Time: 2 PM

Place: Principal's Room

Topic: Re-examination of internal assesment for thirtean (13) Students of Sem-3

Meeting discussion: The letters submitted to the GRE by 13 students of Sem-3 on 22.01.2024 included -

- Teet Kumar Ghosh (Bengali SEC-1)
- Uttam Kumar Banerjee (Political Science instead of History)-SEC
- Subhasree Mukherjee (History-SEC)
- Sudipa Santra (History-SEC)
- Anup Kumar Banerjee (History-SEC)
- Mandira Ghosh (Bengali-SEC)
- Asrafur SK (Political Science)-cc
- Puja Roy (Political Science)
- Amartya Roy (History & English)
- Bilki's Khatun (History)
- Soubhagya Bajak (History-SEC)
- Ankita Biswas (History-SEC)
- Chayan Banerjee (History & Pol.Sc)

They appealed for a re-examination in respective papers as they were unable to attend the exam on the scheduled dates - due to unavoidable circumstances & health issue though no medical certificates were enclosed with their letters in support.

Decision Made: The matter was referred to the Exam Committee and was allowed.



23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

23/09/2024

Signature of the Principal

Principal
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Signature of members present on 25.01.2024

- 1) N. S. Kar
- 2) Mita Ray Brahmachari
- 3) Giresh Maity
- 4) Sireli Handi
- 5) Monalisa Das Majhi
- 6) Shampa Dutta




22/09/2024

Signature of the IQAC
Coordinator
IQAC
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23/09/2024

Signature of the Principal

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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 24.01.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 27.01.2024 at 02:00 pm at ICT room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-III
- Miscellaneous

N. Sarkar
Principal
(Katwa College)
Principal
Katwa College



D. B. Chakraborty
Convener
(Grievance Redressal Cell, Katwa College)

D. B. Chakraborty
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

N. Sarkar
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES

Date: 27.01.24

Time: 2 P.M.

Place: ICT ROOM

Topic: Re-examination of internal assesment for Sem-III
Student.

Discussion: Members who were present in the meeting called to resolve the exam. related matter on the basis of letter submitted by Salauddin Ahmed (Sem-III) B.Sc (Bio-Pass) on 24.1.24 who prayed for taking a re-examination of B.Sc Bio Pass - Sec-I Paper as he could not appear the exam on scheduled date due to some reason.

Decision: The matter was referred to the Exam Committee for consideration and was allowed.

Signature:

1. *NSR*
2. Mita Ray Brahmachari
3. Binesh Maity
4. Seeli Mandi
5. Subhasree Saha
6. Monalisa Das Majhi
7. Rakhi Dutta



NSR
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSR
23/09/2024

Signature of the Principal

Principal
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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 02.02.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 05.02.2024 at 02:00 pm at room no.54 of the college to address following agenda(s):

- Re-examination of internal assessment, sem-III
- Miscellaneous

NSarkar
Principal
(Katwa College)
Principal
Katwa College



Shaily 2/2/24
Convener
(Grievance Redressal Cell, Katwa College)

NS
22/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSarkar
23/09/2024

Signature of the Principal

Principal
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GRIEVANCE COMMITTEE MINUTES OF MEETING

Date: 5/02/2024

Time: 2 P.M.

Place: ROOM - 54 (Geography Department)

Topic discussed: Re-examination of internal assessment,
Sem-III student.

Discussion: On the basis of the application submitted by Akash Chakraborty Sem-III student (History) on 2/2/24, the meeting was called to allow him in exam who appealed for taking re-examination of History CC-2B paper for his absence on the scheduled date. He did not mention any reason, nor he submitted any documents.

Decision: Still, based on the current situation Committee agreed and the matter was referred to Exam Committee and was allowed.

Signature: 1. Mita Roy Brahmachari
2. Binish Maity
3. Seuli Mondal
4. Monalisa Das Majhi
5. Saikat Mallick
6. Shampa Dutta
7. Md Saiful Islam
8. Asmita



NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NS
23/09/2024

Signature of the Principal

Principal
Katwa College



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Principal's Office,

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Mobile: +918101078393

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Purba Bardhaman
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Mob. No - +918101078393
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Website : www.katwacollege.ac.in

GRIEVANCE REDRESSAL CELL

NOTICE

Date: 08.02.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 10.02.2024 at 01:00 pm at principal's room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-III
- Miscellaneous

Asankar
Principal
(Katwa College)
Principal
Katwa College
08/02/2024



Daisy 8/2/24
Convener
(Grievance Redressal Cell, Katwa College)

h2
23/09/2024

Signature of the IQAC

Coordinator

IQAC
Katwa College

Asankar
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell
Minutes of the meeting.

Date: 10.2.2024

Topic: Re-examination of internal
assessment, Sem-III student.

Time: 1 PM

Place: Principal's Room

Discussion: Another matter of application for re-examination was received from Anamika Majhi, student of Sem-III (Sanskrit - GE) who submitted her prayer on 8.2.2024 to take re-examination of her Sanskrit-GE paper as she could not attend the exam on scheduled date as she was suffering from health issues. But she did not enclosed any health certificate / medical certificate in support of her application.

Decision: The matter was referred to the Exam Committee and was allowed.

Signature of members present:

- 1)
- 2) Mita Roy Brahmachari
- 3) Seeli Mandi
- 4) Ginesh Maity
- 5)
- 6) Rakhi Dutta
- 7) Monalisa Das Majhi
- 8) Subhasree Saha
- 9) Shampa Dutta



23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

23/09/2024

Signature of the Principal

**Principal
Katwa College**



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 12.02.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 15.02.2024 at 12:00 noon at ICT room of the college to address following agenda(s):

- Re-examination of B.A sem-V
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
Grievance Redressal Cell, Katwa College)

Signature
22/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES

Date: 15.02.2024

Time: 12 PM

Place: Katwa College ICT ROOM

Topic: Re-examination of sem-5 B.A Student's Internal Assessment.

Discussion: A meeting was called to allow Apurba Pal, B.A sem-5 student sit for re-examination in the subjects Bengali, Pol.Sc, History who submitted his prayer on 12.02.2024 & attached medical doctor Certificate for his absence in the internal exams on the scheduled dates.

Decision: He was allowed and the matter was referred to the Exam Committee for approval & arrangement

Signature:

1. NSAKA
2. Mita Roy Brahmachari
3. Binesh Maity
4. Subhasree Saha
5. Sindhi Mondal
6. Anupam Chy
7. Monalisa Das Mojhi
8. Saikat Mallik
9. Shampa Dutta





23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College


23/09/2024

Signature of the Principal

**Principal
Katwa College**



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 17.02.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 20.02.2024 at 12:00 noon at principal's room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-III
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
22/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES & RESOLUTIONS.

Date - 20.2.2024

Time - 12 PM

Place - Principal's Room

Agenda - Re-examination of B.A/B.Sc. Sem - III internal assessment of Geography students.

Discussion - On the basis of application submitted by 11 students of Geography namely Sumita Samanta, Megha Saha, Sayantika Pradhan, Manisha Ghosh, Manodipa Ghosh, Smritikana Ghosh, Dip Das, Sandip Majhi, Rajat Dey, Tushar Saha, Rupankar Kole on 17.2.2024 for another re-examination of I.A. in Geography a meeting was held where members agreed of the inconvenience & asked for prompt action.

Decision - The matter was referred to the Exam Committee and was allowed.

Signature - (1) *Aditya*

(2)

(3) *Binesh Maity*

(4) *Mita Roy Brahmachari*

(5) *Seeli Mandi*

(6) *Monalisa Das Majhi*

(7) *Subhasree Saha*

(8) *Rakhi Dutta*

(9) *Shampa Dutta*

(10) *Mo Saiful Islam*



DS
22/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NS/2024
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 21.02.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 23.02.2024 at 12:00 noon at principal's room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-III
- Miscellaneous

NSankar
Principal
(Katwa College)
Principal
Katwa College
21/02/2024



NSankar
Convener
(Grievance Redressal Cell, Katwa College)
21/2/24

NSankar
23/02/2024

Signature of the IQAC

Coordinator

IQAC
Katwa College

Signature of the Principal

NSankar
23/02/2024

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES & RESOLUTIONS

Date: - 23.2.2024

Time: - 12 PM

Place: - Principal's Room

Agenda: - Re-examination of internal assessment, Sem-III student

Discussion: - On the basis of the letter submitted by Souvik Majhi, Sem-III student (History) on 21.2.2024 a meeting was held. The student appealed for arranging a re-examination for him in the said subject CC/GE-3 paper as he could not appear the exam on the scheduled date.

Decision made: He was allowed & the matter was referred to the exam committee.

- Signature: 1. *NSC/KC*
2. Mita Roy Brahmachari
3. Smiti Mandi
4. Dinesh Maity
5. Monalisa Das Majhi
6. Sankar Mahanta
7. Md Saiful Islam



NSC/KC
23/02/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSC/KC
23/02/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 27.03.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 29.03.2024 at 03:00 pm at room no.55 of the college to address following agenda(s):

- Appeared in internal but ABSENT in result mark sheet
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
23/03/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/03/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell.
Minutes and resolutions of meeting.

Date: - 29th March 2024.

Time: 3 PM

Place: - Room 55

Topic: - To solve the Result and Marksheet related problem.

Discussion: - The convenor of GRC, called for a meeting where the letter submitted by Basiruddin SK (6th Semester) on 27.3.24 was dealt with. He had a complaint that though he appeared in internal assessment yet he was made Absent in the Result (Marksheet) published by the University. He asked for help and for the rectification of the error to the earliest possible. Same problem with another student named Ashtam Ghosh who had same issue & complaint.

Decision Taken: - The matter was intimated to the University.


Signature: -

1. N Sarkar
2. Mita Roy Brahmachari
3. Ginesh Maity
4. Sireli Mandi
5. Monalisa Das Majhi
6. Subhasree Chy
7. Subhasree Saha
8. Rakhi Dutta




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 30.03.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 01.04.2024 at 12:00 noon at room no. 107 of the college to address following agenda(s):

- Re-examination of internal assessment, sem-I
- Miscellaneous

NS/keet
Principal
(Katwa College)
Principal
Katwa College



Keet 30/3/24
Convener
Grievance Redressal Cell
Katwa College

NS/keet
23/03/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NS/keet
23/03/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES.

DATE - 1.04.2024

TIME - 12 PM

PLACE - ROOM 107

TOPIC - Re-examination of internal assesment- of Sem I student

DISCUSSION - We received an application from Sem-I student Surajit Singh (History) on 30.3.2024 with a prayer to arrange for a re-examination in the said subject for Sem-I I.A. as he was seriously ill on the date of examination & was absent for it, though he has not submitted any doctor's certificate

DECISION - The matter was referred to the Exam Committee and allowed henceforth.

SIGNATURE - 1. *NSR*
2. Mita Ray Brahmachari
3. Binish Majhi
4. Siuli Mandi
5. Subhasree Sam
6. Monalisa Das Majhi
7. Kalki Dutta
8. Saikat Mallick
9. Shampa Dutta



NSR
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSR
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 01.04.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 04.04.2024 at 12:00 noon at principal's room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-I
- Miscellaneous

NSarker 01/04/2024
Principal
(Katwa College)

Principal
Katwa College



Daisy 01/4/24
Convener
(Grievance Redressal Cell, Katwa College)

NSarker
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NSarker
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Committee
Minutes & resolutions of the meeting.

Date: 4th April 2024

Time: 12 PM

Place: Principal's Room

Agenda/s: Re-examination of internal assessment for Sem-I
students

Discussion: We had received 9 letters from 9 students of
Sem-I applying for a re-examination of (Sem-I
papers) on 01.4.2024²⁰²⁴ to our AEC for consideration.
The students are - ① Dona Majhi (Political Science - Major)

② Susama Majhi (Political Science - Minor)

③ Rajen SK (Electronics - Major)

④ Bilkis Khatun (Bengali - Minor)

⑤ Musrekin Khatun (Bengali - Minor)

⑥ Hasina Khatun (Bengali - Minor)

⑦ Rajib Saha (Bengali - Minor)

⑧ Rupali Khatun (Political Science - Minor)

⑨ Ayesha Khatun (Political Science - Minor)

Though they had no medical certificates endorsed
with the letters or valid points yet members are
considerate to the students because of proper
major & minor subject combinations offered by
the college & proper intimation was lacking
in the whole event.

Decision: The matter was referred to the Exam-Committee
allowed

Signature: 1) *NSR* 5) Rakhi Dutta
2) *Aresh Marty* 6) Seuli Mandi
3) Md Saiful Islam 7) Momalisa Das Majhi
4) Mita Roy Brahmachari 8) Shampa Dutta



NSR
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NSR
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 03.04.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 06.04.2024 at 01:00 pm at principal's room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-I
- Miscellaneous

NSAKA
Principal
(Katwa College)
03/04/2024

Principal
Katwa College



Maity 03/4/24
Convener
(Grievance Redressal Cell, Katwa College)

NSAKA
23/04/2024

Signature of the IQAC

Coordinator

IQAC
Katwa College

NSAKA
23/04/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES

DATE > 6/4/24

TIME > 1 PM

PLACE > PRINCIPAL'S ROOM

TOPIC > Re-examination of internal assessment for Sem-I student.

DISCUSSION > The meeting was held against the letter received by us on 3/4/24 from Anirban Dutta - Sem I applying for re-examination of AEC paper in Internal Assessment for Bengali as he was unable to give the exam on the scheduled date as he was late. He asked for consideration & help.

DECISION > He was allowed & matter was referred to the Exam-Committee.

SIGNATURE > 1. *[Signature]*
2. Sinesh Majhi
3. Sili Nandi
4. Mita Roy Brahmachari
5. Monalisa Das Majhi
6. *[Signature]*
7. Sairab Moullick
8. Shampa Dutta
9. Md Saiful Islam



[Signature]
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

[Signature]
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 05.04.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 08.04.2024 at 01:00 pm at principal's room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-I
- Miscellaneous

NS/kes
Principal 05/04/2024
Principal
Katwa College



Chaity 5/4/24
Convener
(Grievance Redressal Cell, Katwa College)

NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NS/kes
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell
Minutes of Meeting.

Date : 8.04.24

Time : 1 PM

Place : Principal's Room.

Topic : Re-examination of internal assesment of Sem-I students.

Discussion : A meeting was called to discuss on the letters submitted by 2 students of Sem I namely

(1) Rahul Tanti (Envs)

(2) Rajibul Hasar (Botany-Major / Zoology-Minor / English / Bengali / Envs)

on 5.4.24 to arrange for the re-examination of I.A. of Sem I as they were unable to attend the exam on the date scheduled due to physical illness. Though we received no doctor certificate in this regard along with their letter as proof.


Decision : The matter was again recommended to the Exam-Committee & was allowed.

Signature : 1. 
2. Mita Ray Brahmachari
3. 
4. Binukh Naity
5. 
6. Monalisa Das Majhi
7. 
8. Subhasree Jana
9. 
10. Rakhi Dutta
11. 
12. Shampa Dutta




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 17.04.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 19.04.2024 at 01:00 pm at room no.101 of the college to address following agenda(s):

- Re-examination of internal assessment, sem-I
- Miscellaneous

Principal
(Katwa College)

Principal
Katwa College



Convener
(Grievance Redressal Cell, Katwa College)

Signature of the IQAC

Coordinator

IQAC
Katwa College

Signature of the Principal

Principal
Katwa College



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GRIEVANCE COMMITTEE, KATWA COLLEGE MINUTES/RESOLUTIONS.

Date: 19.4.2024

Time: 1 PM

Place: Room 101

Topic: Re-examination of internal assessment of Sem-I students.

Discussion: The meeting was conducted to discuss on the letter of Hemanta Pal, student of Sem-I (Bengali-DSE-1; History-DSE-2A & SEC-3) asking for making an arrangement for a re-examination of I.A-exam as he was unable to give the exam on scheduled date owing to his physical illness. Here also, we received no doctor certificate enclosed along the letter in proof of his statement submitted on 17.4.24

Decision: The matter was recommended for the consideration of Exam Committee & was allowed.

Signature: 1) *NSK*
2) Md Saiful Islam
3) Suresh Maity
4) Mita Roy Borahmachari
5) Smiti Mondal
6) Subhasree Laha
7) Monalisa Das Mojhi
8) SaiKhat Mahanta



NSK
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSK
23/09/2024

Signature of the Principal

Principal
Katwa College



KATWA COLLEGE

(Affiliated to the University of Burdwan)

Principal's Office,

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Mobile: +918101078393

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Website : www.katwacollege.ac.in

GRIEVANCE REDRESSAL CELL

NOTICE

Date: 19.04.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 22.04.2024 at 12:30 pm at room no.101 of the college to address following agenda(s):

- Re-examination of internal assessment, sem-I
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
22/04/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/04/2024

Signature of the Principal

Principal
Katwa College



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grievance redressal cell
minutes - meeting

Dated on: 22.4.24

Time: 12:30 P.M.

Place: Room No. 101

Issue: Re-examination of internal assessment of Sem-I student.

Discussion: The convenor called for a meeting to discuss on the letter of Joyeta Deb Nath, student of Sem-I, (ENVS - VAC) to allow & consider her give the exam again of I.A. Value added course ENVS against her prayer received on 19.4.24 as she was not well not the date of exam & was absent. No proof was attached.

Decision: The issue was referred to the Exam Committee and thus allowed.

Signature:

- 1.
2. Mita Ray Brahmachari
3. Binush Maiti
4. Sireli Mandi
5. Monalisa Das Majhi
6. Saikat Mishra
7. Subhasree Saha
8. Shampa Dutta



22/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 29.04.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 02.05.2024 at 02:00 pm at principal's room of the college to address following agenda(s):

- Irregular classes and problem regarding question paper for internal assessment
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE COMMITTEE
KATWA COLLEGE

MINUTES OF MEETING

DATE : 02/05/2024

TIME : 2 PM

TOPIC : COMPLAINT OF IRREGULAR

PLACE : PRINCIPAL'S ROOM

CLASSES & PROBLEM WITH
QUES. PAPER SET FOR INTERNAL EXAM.

DISCUSSION : We called for a meeting after receiving the letter from the 4th Semester students of Philosophy on 29.4.2024 regarding their question paper of Internal exam CC-8 Paper where they had complaints of not having any options, they had not got enough classes for the syllabus of CC-8, miscommunication and threats from a particular teacher regarding the marks to be awarded to them. Hence they asked for a re-examination of the same paper from the end of college.

DECISION : Matter was referred to exam Committee and re-examination taken.

- SIGNATURE : (1) *NSR*
(2) *Vinay Maitly*
(3) *Sieli Mandi*
(4) *Mita Raj Brahmachari*
(5) *Monalisa Das Majhi*
(6) *Indira Chakraborty*
(7) *Rakhi Dutta*



NSR
23/05/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSR
23/05/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 28.05.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 31.05.2024 at 01:00 pm at ICT room of the college to address following agenda(s):

- Appeal for extra time in exam for physically handicapped
- Miscellaneous

NSC/KC
Principal
(Katwa College)
Principal
Katwa College



Daisy 28/05/24
Convener
(Grievance Redressal Cell, Katwa College)

NSC/KC
28/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSC/KC
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell - Minutes

Date: 31.05.2024

Time: 1 PM

Place: ICT ROOM

Topic: Appeal for extra time for physically handicapped student in the exam to the Controller of Exam, Burdwan Univ. through Principal of Katwa College


Discussion of Meeting: The meeting was arranged after we received letter from Masud Sik, student of Sem-VI who prayed for extra-time in Sem VI exam 2024 as he was physically handicapped on 28.5.24

Decision: The letter was forwarded to the office and the student was allowed to take extra time to complete his exams.

Signature: 1.

2. Mita Ray Brahmachari
3. Ginesh Maity
4. Seeli Manda
5. Monalisa Das Majhi
6. Subhasree Saha
7. Rakhi Dutta
8. Shampa Dutta
9. Md Saiful Islam





23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 28.05.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 01.06.2024 at 01:00 pm at principal's room of the college to address following agenda(s):

- Re-examination of internal assessment, sem-I
- Miscellaneous

NS/kes
Principal
(Katwa College)
Principal
Katwa College



Alamy 28/05/24
Convener
(Grievance Redressal Cell, Katwa College)

NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NS/kes
23/09/2024

Signature of the Principal

Principal
Katwa College



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GREIVANCE REDRESSAL CELL
Minutes & Resolutions.

Date: 1st June 2024

Time: 1 PM

Place: Principal's room

Issue: Re-examination of I. Assessment of Sem-I student.

Minutes of discussion: A discussion was made on the letter of Piu Pal, student of Sem - I on 8.6.24 (Bengali - SEC) who asked for a re-examination for her I.A. in Bengali as she was unable to give the exam due to her illness, though she has not submitted any proof of her illness (doctor's Certificate). One of the member, highlighted the need of proof for such cases in the future to be filed in support of the statement.

Decision: Matter was as usual referred to the exam committee and she was allowed.

Signature: 1) *NSK*
2) Md Saiful Islam
3) Sinesh Maity
4) Mita Roy Brahmachari
5) Siuli Mandi
6) Subhasree Saha
7) Monalisa Das Majhi
8. Saikat Mahicu



NSK
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSK
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 11.06.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 14.06.2024 at 01:00 pm at seminar room of the college to address following agenda(s):

- Appeal of appearing in final exam while absent in internal
- Miscellaneous

Principal
Principal
(Katwa College)

Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature of the IQAC
Signature of the IQAC

Coordinator

Coordinator
IQAC
Katwa College

Signature of the Principal
Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL Minutes of Meeting.

Dtd: 14/06/2024

Topic: Appeal to get allowed
in Final Exam whereas absent
in internal assessment.

Time of Meeting: 1 PM
Place: Seminar Room

Discussion: A meeting was arranged to discuss the letter
of Samiya Khater (Student of Sem-1) - History-3YR
Major received on 11.6.24 who applied for
getting permission to sit for her final exam though
she was absent in her internal exams.

Decision: She was allowed and the matter was referred
to the exam committee.

Signature: 1) *[Signature]*
2) *[Signature]*
3) Seeli Mandi
4) Mita Raj Brahmachari
5) Monalisa Das Majhi
6) Subhasree Saha
7) Rakhi Dutta
8. Shampa Dutta
9. Md Saiful Islam



[Signature]
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

[Signature]
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 15.06.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 18.06.2024 at 01:00 pm at ICT room of the college to address following agenda(s):

- Re-examination of internal, Sem-I student
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL
MINUTES, AGENDAS, RESOLUTION OF MEETING
PROCEEDINGS

Date > 18/06/24

Time > 1 PM

Place > ICT, ROOM

Topic > Re-examination of Internal, Sem-I Student.

Minutes of Discussion > The convenor called for a meeting to discuss on the letter received from Sunita Subradhar, Sem-I Student (Bengali-Major) on 15.6.24 regarding an appeal for re-examination of SEC-I Paper of J.A as she was not well & thus remained absent on the day of exam. No proof attached.

Decision > Issue was referred to the Exam Committee and was allowed.

Signature > 1. *NSR*
3. Ginesh Maity
5. Sireli Handi

2. Mita Roy Brahmachari
4. *Subal Chakraborty*
6. Monalisa Das Majhi
7. Saikat Mallick
8. Shampa Dutta



NSR
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NSR
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 27.06.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 29.06.2024 at 02:00 pm at principal's room of the college to address following agenda(s):

- Appeal for extra time and scribe Arpan Dutta to assist physically handicapped student, Sem-I
- Miscellaneous

Principal
(Katwa College)

Convener
(Grievance Redressal Cell, Katwa College)

Signature of the IQAC

Coordinator

IQAC
Katwa College

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL COMMITTEE MEETING RESOLUTION & MINUTES.

DATE : 29.6.24

TIME : 2 PM

PLACE : PRINCIPAL'S ROOM

TOPIC: Appeal for extra time & scribe Arpan Dutta to assist as writer to physically handicapped student of sem-I.

DISCUSSION DETAILS : We received letter from Nayana Das's (student of Sem-I) father Sri Ramchandra Das who applied to us allow his daughter to take the assistance of Arpan Dutta from Musthu Katwa as her writer for the upcoming Semester-I Exam as Nayana was physically handicapped & a blind person and cannot do any work without a help. The letter was submitted on 27.6.2024.

DECISION : The matter was referred to the office and was allowed.

SIGNATURE OF MEMBERS :

1. *NSK*
2. *Sineth Maiti*
3. *Shampa Dutta.*
4. *Mita Raj Brahmachari*
5. *Seeli Mandi*
6. *Melgha Chy*
7. *Monalisa Das Majhi*
8. *Rohini Dutta*



NSK
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NSK
23/09/2024

Signature of the Principal

Principal
Katwa College



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E-mail : katcoll2009@gmail.com
Website : www.katwacollege.ac.in

GRIEVANCE REDRESSAL CELL

NOTICE

Date: 01.07.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 04.07.2024 at 01:00 pm at principal's room of the college to address following agenda(s):

- Appeal for extra time for physically handicapped student
- Miscellaneous

Principal
Principal
(Katwa College)

Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature of IQAC Coordinator
23/09/2024

**Signature of the IQAC
Coordinator
IQAC
Katwa College**

Signature of Principal
23/09/2024

Signature of the Principal

**Principal
Katwa College**



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GRIEVANCE REDRESSAL MEETING MINUTES OF MEETING

Date : 4.7.24

Time : 1 PM

Place : Principal's Room

Issue : Appeal for extra-time for physically handicapped student of Sem-VI.

Discussion : A meeting was held to discuss on the letter we received on 1.7.24 from Alok Kumar Das a student of Sem -VI, physically challenged who appealed for extra time in the upcoming Exam as he was 80% physically handicapped according to rules.

Decision : Yes, the matter was forwarded to the office and was allowed.

Signature of members : 1. *NS/KA*
2. Mita Roy Brahmachari
3. Ginesh Maity
4. Seeli Mandi
5. Rakhi Dutta
6. Shampa Dutta
7. Monalisa Das Majhi
8. Md Saiful Islam



NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NS/KA
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 28.06.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 01.07.2024 at 02:00 pm at room no.54 of the college to address following agenda(s):

- Re-examination of Internal, Sem-I student
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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Preirance Redressal Cell - Meeting
minutes & proceedings.

Dtd: 1st July 2024

Time: 2 PM

Place: Room 54

Topic: Re-examination of Internal, Sem-I Student.

Discussion: Discussion done on the letter dropped by Amiya Das, student of Sem-I. on 28th Jun 2024 to GRC for consideration and arrangement of re-examination of Internal Assessment in Bengali and ENVS - Multi & VAE.

Decision Taken: The matter was referred to Exam Committee & was allowed.

Signature: 1) Mita Roy Brahmachari
2) Sinesh Maiti
3) Sireli Mandi
4) Monalisa Das Majhi
5. Shampa Dutta
6. Md Saiful Islam
7. Ananta Chakrabarti



23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

23/09/2024

Signature of the Principal

Principal
Katwa College



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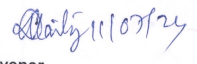
GRIEVANCE REDRESSAL CELL

NOTICE

Date: 11.07.2024

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 13.07.2024 at 12:00 noon at room no.54 of the college to address following agenda(s):

- Appeal for permission to rejoin the department classes of sem-II after long absence
- Miscellaneous

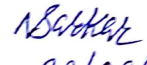


Convener
(Grievance Redressal Cell, Katwa College)

Principal
(Katwa College)


23/09/2024

**Signature of the IQAC
Coordinator**
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL
Minutes, Resolutions - Meeting

Dtd: 13/07/2024

Time: 12 PM

Place: Room 54

Topic: Appeal for permission to rejoin classes in the department for Semester 2 after a long absence

Discussion: The Meeting was addressed by the Convenor to discuss on the letter submitted on 11/7/2024 by Mollah Najirul Islam (Student of Sem-2-Scienc) who seeked permission to pursue with his classes after a long gap/absence due to some reasons he didnot mention.

Decision: He was allowed to rejoin the classes by the college authority.

Signature: (1) *[Signature]*
(2) *[Signature]*
(3) Seuli Maudhi
(4) Mita Roy Borahmachari
(5) Monalisa Das Mojhi
6: Saikat Mahick
7. Shampa Dutta
8. Md Saiful Islam



[Signature]
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

[Signature]
23/09/2024

Signature of the Principal

Principal
Katwa College



KATWA COLLEGE

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Principal's Office,

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Mobile: +918101078393

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KATWA COLLEGE

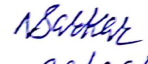
GRIEVANCE REDRESSAL CELL

COMPLAINT NOTICES AND MINUTES

2022-2023


23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

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Katwa College



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Mob. No - +918101078393
E-mail : katcoll2009@gmail.com
Website : www.katwacollege.ac.in

GRIEVANCE REDRESSAL CELL

NOTICE

Date: 24.05.2022

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 27.05.2022 at 01:00 pm at principal's room of the college to address following agenda(s):

- Appeal for online examinations for sem 2,4 and 6 students of 2021-2022
- Miscellaneous

NSarker
Principal 24/05/2022
(Katwa College)
Principal
Katwa College



Sat
Convener 24.05.2022
(Grievance Redressal Cell, Katwa College)

NSarker
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSarker
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES AND RESOLUTION

Date: 27 May 2022

Time: 1 pm.

Place: Principal Room

Agenda: Appeal for online examination for Sem- 2, 3, 6, Students of 2021-2022


Discussion: A meeting was called to discuss on the application submitted by Subhajit Chakraborty, Students Union on demand of some online exam for Sem 2, 4, 6 students of 2021-2022 like Sem- 1, 3, 5 on 24.05.2022.

Decision: The agenda was not granted by the authority as it was under the purview of university of Burdwan.


Signatures:-

1. N. S. Khan
2. Sainat Hasan
3. Sanyal
4. Sanyal
5. Rajan Ch. M. Das
6. Sarkar
7. Arisif Pal
8. Suresh Maiti




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 30.05.2022

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 01.06.2022 at 01:00 pm at seminar room of the college to address following agenda(s):

- Demand for Students I card for 2021-2022 students
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
30.05.2022
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES

Date: 01.06.2022

Time: 1.00pm.

Place: Seminar Room.

Agenda: Demand for students i-card for students of 2021-2

Discussion: The meeting was called to discuss the issue of i-card for students as applied by Subhajit Chakraborty on 30.05.2022 of Students Union for the session 2020 to the earliest possible as students are facing lots of problem regard this issue.

Decision: Identity card was duly provided by concerned authority.


Signature:

1. NBK
2. Srin
3. Sakur Mohica
4. King Senle
5. Bijan Ch. Mzi
6. Anisit Pal
7. Sank




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 27.02.2023

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 01.03.2023 at 12:00 noon at room no. 107 of the college to address following agenda(s):

- Repairing of computers
- Repairing of Student Union Room wall
- Miscellaneous

NSG/ks
Principal
(Katwa College) 27/02/2023
Principal
Katwa College



Shanby 27/2/23
Convener
(Grievance Redressal Cell, Katwa College)

NSG/ks
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSG/ks
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES & RESOLUTIONS

Date: 1.9.2023

Time: 12 PM

Place: Room 107

Agenda: Repairing of Computers & Repairing of Student Union Room.

Discussion: On the basis of the letter submitted Subhajit Chakraborty, Students Union a meeting was called on emergent basis. The letter submitted on 27.2.2023 mentioned the need of more computers for students online form-fill up, fees submission, data upload, registration process as the total admission procedure is computer based and online-mode prescribed by university. Moreover the Students Union Room needed immediate repairment. The demands were fulfilled by the authority to the earliest possible.

Decision:

Signature:

1

2. *NSAKK*

3. *Ainash Maity*

4. *Siuli Mandi*

5. *Monalisa Das Majhi*

6. *Mita Roy Brahmachari*

7. *Subhasree Laha*

8. *Saikat Mallick*

9. *Shampa Dutta*

10. *Md Saiful Islam*

10. *Saikat*



NSAKK
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NSAKK
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 11.05.2023

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 13.05.2023 at 03:00 noon at room no. 104 of the college to address following agenda(s):

- Re-examination of internal assessment of sem-IV
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell Minutes of the Meeting

Date : 13th May 2023


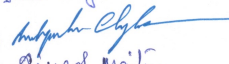
Time : 3 PM

Place : Room 104

Issue: Re-examination of Internal assessment of Sem-4 (dtd. 11.5.23)

Discussion: Meeting was held to discuss the letter of Bibhas Ghosh, B.A. 4th sem student who could not appear for his internal assessment Exam (Geog-cc-1D, Bengali-cc-2D, L1-3- Bengali, SEC-Beng) Papers as he had to attend Advance Leadership Camp under NCC. Hence, he applied for arranging a re-examination to the college.

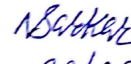
Decision: Permission was granted by the authority.

- Signature: ① 
② Mita Raj Brahmachari
③ 
④ Anupam Chy
⑤ Suli Mandi
⑥ Monalisa Das Majhi
⑦ Subhree Banerjee
⑧ Rakhi Dutta
9. Saikat Mallick
10. Shampa Dutta
11. Md Saiful Islam




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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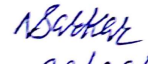
GRIEVANCE REDRESSAL CELL

COMPLAINT NOTICES AND MINUTES

2021-2022


23/09/2024

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Katwa College


23/09/2024

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Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 22.11.2021

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 25.11.2021 at 02:00 pm in ONLINE mode (Google Meet) to address following agenda(s):

- Requirement of 1st, 2nd and 3rd years routine
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College
22/11/2021



Convener
Convener
22.11.2021
Grievance Redressal Cell, Katwa College)

Signature
22/09/2024

Signature of the IQAC

Coordinator

IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES & RESOLUTIONS (ONLINE) MODE

DATE: 25/11/2021

TIME: 2 PM

PLACE: GOOGLE MEET

TOPIC: Requirement of Routine for 1st, 2nd & 3rd Sem.

DISCUSSION: A meeting was called on google meet to discuss the application submitted by Samik Ghosh on behalf of Chatro Sansad, Katwa College for the immediate publication of class routine for the Sem-1, 2, 3 and arrange for more rooms to accommodate the growing number of students in the college on 22.11.2021. The convenor & other members agreed to the appeal and prescribed for the immediate fulfillment of the requirements.

DECISION & RESOLUTION: The matter was referred to all the departments and the requirement was fulfilled.

- SIGNATURE:
1. *Samik Ghosh*
 2. *Arijit Pal*
 3. *Soumya Sarkar*
 4. *Rajal Ch. Mondal*
 5. *Arijit Pal*
 6. *Somen*
 7. *Sanku*
 8. *Saikat Mallik*



Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 24.11.2021

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 26.11.2021 at 02:00 pm in ONLINE mode (Google Meet) to address following agenda(s):

- Demand for low cost registration process
- Miscellaneous

NSankar
Principal 24/11/21
(Katwa College)
Principal
Katwa College



Sankar
Convener 24.11.2021
Grievance Redressal Cell, Katwa College)

NSankar
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSankar
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES (ONLINE)

DATE : 26.11.2021

TIME : 2 PM

PLACE : GOOGLE PLATFORM

TOPIC : To discuss on the registration process within college premise to avoid harassment of students and low-cost registration for them.

DISCUSSION : On the basis of the letter submitted by Samik Ghosh, representative of Chandro Union - Katwa College on 24.11.2021 we called for a meeting on online to resolve their problem. The appeal was made to reduce the cost of registration by allowing the registration process within college premise auto-mously instead of involving cyber-cafe by student where lots of anomalies in data upload, xerox, form download etc were tracked. Basically students were forced by circumstances to avail the service from cybers. Hence we agreed to provide them proper guidance through proper channel.

DECISION : The matter was suggested to Government Bangla Sahayata Kendra.

SIGNATURE : 1. *NS/Kit*

2. *Sonari*

3. *Rijem chandra mouda*

4. *Suraj Sarkar*

5. *Avisit Pal*

6. *Sarkar*

7. *Sankat Mallik*



NS
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NS/Kit
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 27.12.2021

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 29.12.2021 at 01:00 pm at room no.101 of the college to address following agenda(s):

- Appeal for re-examination for Bengali Department Sem-III student due to road accident
- Miscellaneous

Principal
Principal 27/12/2021
(Katwa College)
Principal
Katwa College



Convener
Convener 27.12.2021
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell Minutes & Resolutions

Date: 29.12.2021

Time: 1 PM

Place: Room NO. 101

Topic: Appeal for re-examination for Bengali Department
Sem-III student due to road accident.

Discussion: A meeting was called after the re-opening of the college against the application submitted by Bengali Hons- Sem III student Ashapurna Das for her son Gour Chandra Das for a re-examination for his child who was unable to attend the exam on scheduled date as she faced a road accident on 20.12.2021. The student was admitted to hospital for an O.T. and her father submitted the relevant medical certificate as enclosure in support of his letter on 27.12.2021.

Decision: Members agreed and she was allowed and the matter was forwarded to Bengali department.

- Signature: 1. *[Signature]*
2. *[Signature]*
3. *[Signature]*
4. *[Signature]*
5. *[Signature]*
6. *[Signature]*
7. *[Signature]*
8. *[Signature]*



[Signature]
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

[Signature]
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 14.01.2022

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 17.01.2022 at 01:30 pm at room no. 54 of the college to address following agenda(s):

- Re-examination of Zoology internal assessment
- Miscellaneous

NSarker
Principal
(Katwa College) 14/01/2022
Principal
Katwa College



NSarker 14.01.2022
Convener
(Grievance Redressal Cell, Katwa College)

NSarker
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSarker
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell Minutes

Date: 12th Jan, 2022

Time: 11:30 PM

Place: Science Building, R-54

Topic: Re-examination of internal assessment for the subject Zoology

Discussion: The meeting was called to discuss on the application of Nazma Parvin, student of Zoology Hons. who applied for a re-examination for her internal assessment - unable to give exam on the scheduled date due to her serious illness. She made her application on 14/01/2022 for immediate arrangement of her re-examination.

Decision: Student was allowed to appear in the examination ~~for~~ here scheduled on the next date arranged for her.

Signature:

- 1) *ASR/KM*
- 2) Sachat Mallick
- 3) Anir Pal
- 4) Rajesh Ch. Mandal
- 5) Suraj Kumar
6. Smriti
7. *Sarkar*
8. Dinesh Marjha



ASR/KM
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

ASR/KM
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 04.04.2022

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 07.04.2022 at 01:00 pm at ICT room of the college to address following agenda(s):

- Lost Library Book
- Miscellaneous

Principal
Principal
(Katwa College),
Principal
Katwa College



Convener
Convener
04.04.2022
Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC
Coordinator
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell

Minutes

Date: 7th April, 2022

Time: 1 PM

Place: ICT Room, Katwa College.

Topic: Lost Library book

Discussion: Purnima Pramanik lost her library book who was a ~~last~~ 1st year student, Morning section, Katwa College. So her neighbour Sndira Maj submitted her intimation to the college on the issue on 4/4/2022 mentioning that Purnima has discontinued with her students and she is no more pursuing with it.

Resolution: The matter was referred to Morning office Library for fine.

Signature:

1) 

2) 

3) Suresh Saha

4. Rajesh Chandra Mondal

5. Saikat Mallick

6. Arisid Pal

7. Sonali

8. Suresh Majhi





23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 18.05.2022


A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 20.05.2022 at 12:30 pm at principal's room of the college to address following agenda(s):

- Appeal for online examinations for sem 2,4 and 6 students of 2021-2022
- Miscellaneous

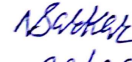

Principal
(Katwa College)
Principal
Katwa College




Convenor
(Grievance Redressal Cell, Katwa College)


22/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



KATWA COLLEGE

(Affiliated to the University of Burdwan)

Principal's Office,

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

Mobile: +918101078393

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Grievance Redressal cell Minutes

Date: 20th May 2022

Time: 12:30 PM

Place: Principal's Room

Topic: Appl for online examination for sem 2, 4, 6 students of 2021-2022. instead of offline examination.

Discussion: The students of sem 2, 4, 6 applied for their demand of online exam against online classes for them instead of offline on 18/05/22 mentioning that other colleges of the university like Guskara, Bofpur, Mangalkot, Galsi, Tehatta even other universities are conducting online examination for all semester. Hence students union student representative Subhaji Chakraborty applied for online exam for Katwa college students in the upcoming examination.

Resolution: The agenda was not granted by the college authority because it was not under the college jurisdiction, rather it was under the preview of the University of Burdwan.


Sign:

- 1) N. Senkar
- 2) Soukat Mulla
- 3) Subhaji
- 4) Anirudh Pal
- 5) Rajesh Chandra Mondal
- 6) Senaj Saha
7. Smaji




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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KATWA COLLEGE

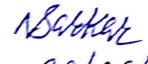
GRIEVANCE REDRESSAL CELL

COMPLAINT NOTICES AND MINUTES

2020-2021


23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

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Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 13.10.2020

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 16.10.2020 at 02:00 pm in ONLINE mode (Google Meet) to address following agenda(s):

- Inability to submit answer script in pdf within due time
- Admission related issues
- Miscellaneous

N. Sarkar
Principal 13/10/2020
(Katwa College)
Principal
Katwa College



S. K. Saha
Convener 13.10.2020
(Grievance Redressal Cell, Katwa College)

D. S.
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

N. Sarkar
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 15.10.2020

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 16.10.2020 at 02:00 pm at ONLINE (google meet) mode to address following agenda(s):

- Admission related issues
- Miscellaneous

Principal
Principal
(Katwa College)
15/10/2020
Principal
Katwa College



Principal
15.10.2020
Convener
Grievance Redressal Cell
Katwa College

Principal
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Principal
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES OF MEETING (ONLINE)

Date: 16.10.2020

Time: 2 PM

Venue: On-line meeting on google meet.

Topics discussed: 1. Inability to submit the answer-script online in pdf format during pandemic
2. Admission related issues.

Discussion of meeting: The Convener addressed the topic individually.

First, we discussed the application submitted by Priya Mishra dated on 13.10.2020 who complained of her inability to submit the answer-script in pdf format for her online examination of DSE 2 paper in Zoology on due time and she prayed for the permission of college to resubmit it again. Member all agreed to the hassels of online answer script submission and recommended to allow her resubmit her pdf-file once again. The second agenda was equally important that involved admission related problems faced by students who applied to resolve their admission problems with ease. Nilanjana Das, Hafsana Khater, Alim sk, Rina Bittyer and Sathi Biswas submitted applications on 15.10.20 where they all mentioned their inability to submit admission applications on time.


DECISIONS TAKEN: 1. Priya Mitra was allowed to resubmit her examination answer-script in pdf form once more.

2. The admission related issues will be resolved & admission was given to students in due time.




23/09/2024

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IQAC
Katwa College


23/09/2024

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Katwa College



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॥ विद्यया विन्दतेऽमृतम् ॥

SIGNATURE OF MEMBERS : 1)

- 1) *NSankar*
- 2) *fejum de mdz*
- 3) *Sonari*
4. *Sankar Mallick*
5. *Arjit Pal*
6. *Rajni de mdz*
7. *Surya Sinha*
8. *Sankar*



NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSankar
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 03.11.2020

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 06.11.2020 at 01:00 pm in ONLINE mode (Google Meet) to address following agenda(s):

- Deputation for Cycle stand
- Miscellaneous

NSK
Principal
(Katwa College)
Principal
Katwa College



Sat
Convener
(Grievance Redressal Cell, Katwa College)

NSK
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSK
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MEETING MINUTES & RESOLUTIONS (ONLINE)

Date: 06.11.2020

Time: 1PM

Place: On-line meeting.

Topics: Deputation for cycle-stand.

Meeting Discussion: An emergent meeting was called on Google Meet on the application submitted by Chandro Samad, Katwa College on demand of a cycle-stand for students immediately to avoid the cycles been stolen from the premise without any security. The application was submitted by Samik Ghosh on behalf of Students Union on 03.11.2020

Decision Made: Members approved and accordingly decision was taken that requirement is to be fulfilled soon.

Signature of Members: 1. *NS/An*

2. *Rajesh Ch. Maly*

3. *Sankar Mallick*

4. *Sroyi*

5. *Rajesh Ch. Maly*

6. *Arisit Ch.*

7. *Siraj Sarkar*

8. *Sank*

9. *Dinesh Maly*



NS
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NS/An
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 13.11.2020

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 16.11.2020 at 03:00 pm in ONLINE mode (Google Meet) to address following agenda(s):

- Relaxation of tuition fees of Rs. 340/- for sem-II students
- Miscellaneous

NSankar 13/11/2020
Principal
(Katwa College)
Principal
Katwa College



NSankar 13.11.2020
Convener
(Grievance Redressal Cell, Katwa College)

NSankar
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NSankar
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell.
Minutes of Meeting (Online)

DATE: 16TH NOV, 2020

TIME: 3.00 P.M.

PLACE: ONLINE MEETING ON GOOGLE MEET

TOPIC: RELAXATION OF TUITION FEES FOR SEM-2

DISCUSSION: The online meeting called by the Convener of Grievance Redressal Cell was meant to solve the problem of semester-II students of 2020-2021, named SK Masud, SK Saifikul Hossain, Soaib Aktar, Imarul Haque Mallick, SK Shazad who placed their prayer of application on 13.11.2020 for the relaxation of tuition fees of Rs. 340 taken during form-fill up from them during Covid-19.

DECISION: Decision was taken to forward the matter to G-B (governing body) for consideration and granted to them.

SIGNATURE: 1) *NSarker*
2) *Avisit Co.*
3) *Smon*
4) *Sai Kab Mallick*
5) *Rajimuli Modet*
6) *Siraj Saman*
7) *Sark*
8) *Dinesh Maity*



NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSarker
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 21.12.2020

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 23.12.2020 at 12:00 noon in ONLINE mode (Google Meet) to address following agenda(s):

- Re-examination for internal assessment for sem-II
- Miscellaneous

NSB...
Principal
(Katwa College)
Principal
Katwa College



NSB...
21.12.2020
Convener
(Grievance Redressal Cell, Katwa College)

NSB...
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSB...
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES (ONLINE) MEETING

Date : 23.12.2020

Time : 12 PM

Venue : Google meet discussion

Topic : Re-examination of internal assessment for Sem-II.

Discussion : An online - meeting was held to discuss on the exam related issues of Sem-II internal assessment, where a student named Nasiruddin SK applied for re-examination to be arranged for him in zoology as he could not attend the exam on scheduled date due to illness. Though he has not submitted any certificate from doctor or prescription for the cause members agreed to consider his case with sympathy.

Decision : As per approval of the members the student of Sem-II Zoology named Nasiruddin SK was allowed to appear in the examination once again.

Signature: 1. *N. S. Khan*
2. *Soni*
3. *Saikab Mallick*
4. *Rajesh Ch. Mondal*
5. *Arijit Das*
6. *Sunay Sarkar*
7. *Sarkar*



DS
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

N. S. Khan
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 04.02.2021

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 06.02.2021 at 12:00 noon in ONLINE mode (Google Meet) to address following agenda(s):

- Online answer script of exam sent to wrong email id
- Miscellaneous

NSWKM 04/02/21
Principal
(Katwa College)
Principal
Katwa College



NSWKM 04.12.21
Convener
(Grievance Redressal Cell, Katwa College)

NSWKM
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSWKM
23/09/2024

Signature of the Principal

Principal
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GRIEVANCE REDRESSAL CELL MINUTES OF MEETING (ONLINE)

DATE : 6.02.2021

TIME : 12 PM

PLACE : ON-LINE MEETING

TOPIC : The meeting was called on emergent-basis to discuss the application of student for submission of answer script online sent to wrong email-id.

DISCUSSION : The meeting meant to solve the Exam-related issue of the student of BEd named Subhas Das of session 2019-2021 who submitted his application for resubmitting his exam answer script (sem-I) to the correct email id as he failed to send the same last time to the wrong mail id where his message was not delivered to the desired destination. The answer script remained unsent. Members agreed that such problems are common and hence students are facing such problems in online submission of answer-scripts in many cases.

DECISION : Decision was taken to allow the student to re-submit the answer-script once again.

SIGNATURE : 1.

1. *N. K. Das*
2. *S. K. Das*
3. *A. K. Das*
4. *S. K. Das*
5. *S. K. Das*
6. *R. K. Das*
7. *S. K. Das*
8. *S. K. Das*



[Signature]
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

[Signature]
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 15.03.2021

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 18.03.2021 at 01:00 pm in ONLINE mode (Google Meet) to address following agenda(s):

- Reduction of form fill up fees of Sem-I
- Miscellaneous

N. Sankar
Principal 15/03/2021
(Katwa College)
Principal
Katwa College



Sankar
Convener 15.03.2021
(Grievance Redressal Cell, Katwa College)

D2
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

N. Sankar
23/09/2024

Signature of the Principal

Principal
Katwa College



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GREIVANCE REDRESSAL CELL MINUTES (ONLINE MEETING)

Date :- 18th March 2021


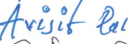




Time :- 1 PM

Place :- On-line Google Meet

Topic :- Reduction of fees of form-fill up of Sem-1

Discussion :- A discussion was held on 18th March to decide on the application of Chatro Sansad, Katwa College on 15.3.21 for reduction of form-fill fees taken for sem-1 students so that they can appear for sem-1 Exam, they needed some relaxation in the amount as to them it was quite large.


Decision Taken :- The members opiated that they had little to say regarding fees structure and the matter to be referred for consideration of G.B. Accordingly the matter was forwarded to G.B. for permission and thus solved.

Signature :- (1) 
(2) 
(3) 
(4) 
(5) 
(6) 




22/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 22.06.2021

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 25.06.2021 at 01:00 pm in ONLINE mode (Google Meet) to address following agenda(s):

- Admission in B.Ed of seat reserved for SC
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
22/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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Grievance Redressal Cell, Katwa College
Minutes & Resolutions (Online)

DATE - 25/06/2021

TIME - 1 PM

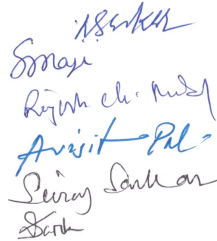
PLACE - GOOGLE MEET PLATFORM

TOPIC - Application in B.Ed for ~~SC~~ seat reservation reserved for SC.

DISCUSSION - The meeting was called by the Convenor to discuss on the application submitted by ^{on 25.6.2021} Sayani Das, student of B.Ed section, Katwa College who belonged to SC category. She mentioned that though she was enlisted for admission earlier but she could not get admission due to her financial constraints. Now, as she came to know that a seat reserved for SC Category is yet to be filled up and no other candidate of SC opted for it, she wants to get the chance to fill up the seat & get admission in B.Ed. Her application ID was - 1122000209.

DECISION TAKEN: Her admission was granted under SC category in B.Ed

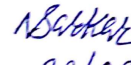
SIGNATURE: 


Suman
Rajendra Choudhary
Anisat Pal
Srinay Sarkar
Sarkar




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 18.08.2021

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 19.08.2021 at 03:00 pm in ONLINE mode (Google Meet) to address following agenda(s):

- Demand for more chairs and benches in union room
- Miscellaneous

NSankar
Principal
(Katwa College) 18/08/21
Principal
Katwa College



Shail
Convener 18.08.2021
(Grievance Redressal Cell, Katwa College)

NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSankar
23/09/2024

Signature of the Principal

Principal
Katwa College



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Principal's Office,

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

Mobile: +918101078393

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GRIEVANCE REDRESSAL CELL MINUTES OF ONLINE MEETING

Date: 19th August 2021




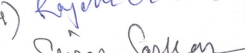

Time: 3 PM.

Place: Online Platform

Topic of Discussion - Demand for more chairs and benches in Union room.

Discussion - Meeting was attended by members, where we discussed on the application placed by Chitra Samsad, Katwa College on 18.8.2021 where they demanded for more chairs and benches to allow students accommodation inside Union room who approached them for queries and solution. Even guardians asked for more space and sitting arrangements from them as they mentioned.

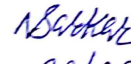
DECISION MADE: More chairs and benches were granted and wish fulfilled.

- SIGNATURE: 1) 
2) 
3) 
4) 
5) 




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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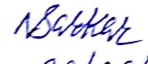
GRIEVANCE REDRESSAL CELL

COMPLAINT NOTICES AND MINUTES

2019-2020


23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 24.08.2019

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 27.08.2019 at 03:00 pm in Principal's room of the college to address following agenda(s):

- Admission and Counseling related issues
- Miscellaneous

Principal
Principal
(Katwa College)
Principal
Katwa College



Convener
Convener
(Grievance Redressal Cell, Katwa College)

Signature
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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Principal's Office,

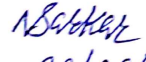
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23/09/2024

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Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL.
MINUTES OF THE MEETING.

Date of Meeting : 27.08.2019
Time of Meeting : 3:00 P.M.
Venue of Meeting : Principal's room.


Matter of Complaint : Admission & Counselling related issue.
Name of student who filed the Complaint : Chitra Chanda.

Discussion : The Convenor addressed the issue to take immediate action of the admission of the student to the earliest possible as applied on 24.8.19. The members discussed & agreed to refer the issue to the Admission Committee for speedy action to resolve the matter.

Decision Taken : Matter is referred to the Admission Committee.

Signature of the Committee members :

- 1) NB Chakraborty
- 2) Avismita Pal
- 3) Smriti
- 4) Saikat Mallick
- 5) Souraj Saha
- 6) Sanjay
7. Rajendra Ch. Misra
8. Binay Mallick



NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NS Chakraborty
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 19.09.2019

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 21.09.2019 at 02:00 pm in ICT room of the college to address following agenda(s):

- Bicycle lost from the cycle stand
- Practical Exam related issues
- Payment slip related issue
- Miscellaneous

NSakar
Principal 19/09/19
(Katwa College)
Principal
Katwa College



Shal
Convener 19.09.2019
(Grievance Redressal Cell, Katwa College)

NSakar
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSakar
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 20.09.2019

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 21.09.2019 at 02:00 pm at ICT room of the college to address following agenda(s):

- Practical exam related issues of four students of sem-II
- Miscellaneous

NB/ktk
Principal
(Katwa College)
Principal
Katwa College



NB/ktk
Convener
Grievance Redressal Cell
Katwa College

NB/ktk
22/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NB/ktk
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL. Minutes of the Meeting

Date of Meeting : 21.09.2019

Time : 2:00 P.M.

Venue of the Meeting : ICT Room.

Matter of Complaint : 1) Cycle lost from Cycle stand
2) Practical Exam related issue of two semester-2p students.
3) Payment slip issue of 3 students and many more as approach by Chaito Samsad.

Discussion : The Convener addressed the issues individually first issue was to solve the problem of the cycle lost of Ifrat Ara Begum on 19/9/2019 from the College cycle stand. Prof. Nabakumar Dhara suggested a cap came for the cycle stand for better security. Principal agree and decided to provide a new cycle to the student at his own cost. The second issue is about problem related to appear for Chemistry Practical examination as they never attended the classes before the examination and they applied for permission on 20/9/2019. Third topic is about issuing original payment slip lost during verification as approached by Chaito Samsad on 20/9/2019.


Decision : As per above discussion of the Committee decision was made to provide cycle to the student by the College refer practical related issues to exam sub-committee to be considered by the exam committee for permission and lastly Refund the amount to the student for the loss in issuing payment slip.

18/09/2019




23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College


23/09/2024

Signature of the Principal

Principal
Katwa College



KATWA COLLEGE

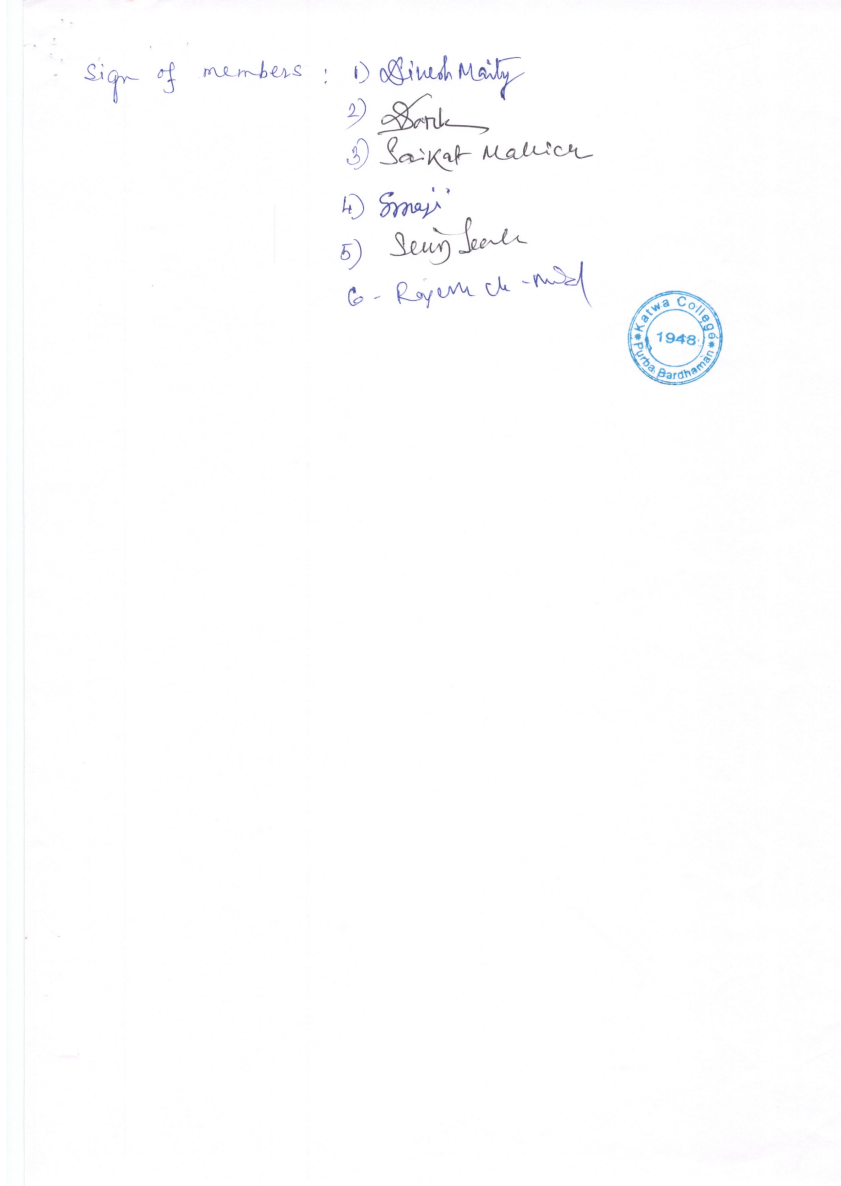
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- Sign of members :
- 1) Binush Maity
 - 2) [Signature]
 - 3) Saikat Mallick
 - 4) Smajit
 - 5) Seun Seun
 - 6 - Royem ch - mdd



[Signature]
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

[Signature]
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 25.09.2019

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 27.09.2019 at 12:00 noon at room no. 107 of the college to address following agenda(s):

- Cleanliness of college ground
- Miscellaneous

NSRKA 25/09/19
Principal
(Katwa College)
Principal
Katwa College



Sarkar 25.09.2019
Convener
(Grievance Redressal Cell, Katwa College)

NSRKA
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NSRKA
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

DATE : 27.09.2019

TIME : 12:00 PM.

VENUE : ROOM NO. 107

MATTER DISCUSSED : CLEANLINESS OF COLLEGE GROUND.

DISCUSSION : A discussion was needed so members gathered to address the issue of cleanliness of the college campus for observing Nabin-Baxan by Chatro Samsad on dated 25.09.2019.

DECISION TAKEN : As per above discussion the matter was forwarded to the college authority for proper action immediately.

SIGNATURE :

- 1) *[Signature]*
- 2) *[Signature]*
- 3) *[Signature]*
- 4) *[Signature]*
- 5) *[Signature]*
- 6) *[Signature]*
- 7) *[Signature]*
8. Dinesh Maity



[Signature]
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

[Signature]
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 06.11.2019

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 09.11.2019 at 03:00 pm at room no. 104 of the college to address following agenda(s):

- Bengali Department Syllabus completion issue
- Miscellaneous

NSC/KC 06/11/2019
Principal
(Katwa College)

Principal
Katwa College



Sarkar 06.11.2019
Convener
(Grievance Redressal Cell, Katwa College)

NSC/KC 23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NSC/KC 23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES OF THE MEETING

DATE OF MEETING : 9. 11. 2019

TIME : 3:00 PM

PLACE : ROOM 104

TOPIC : INCOMPLETE SYLLABUS OF BENGALI
SEMESTER-2 STUDENTS.

DISCUSSION : A discussion was called on the serious issue of lack of teachers in Bengali department after the transfer of Prof. Sreeparona Dutta to complete the syllabus undone before the Examination.

DECISION MADE : Decision was taken that the teachers of Bengali Department has to complete the syllabus by some special classes and the matter was referred to Bengali Department.

Signature : (1) *Makar*
(2) *Smiti*
(3) *Sabit Mahon*
(4) *Sumit*
(5) *Sanku*
(6) *Prasenjit*
(7) *Avisit Pal*
(8) *Sinesh Marjy*



Signature
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

Signature
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 16.12.2019

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 19.12.2019 at 02:00 pm at principal's room of the college to address following agenda(s):

- Reschedule of sem-I examination
- Miscellaneous

NSB/kes
Principal 16/12/19
(Katwa College)
Principal
Katwa College



SK 16.12.2019
Conveher
Grievance Redressal Cell
Katwa College

NSB/kes
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSB/kes
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES OF THE MEETING

Date of meeting : 19.12.2019

Time of meeting : 2 PM

Place : Principal's Room

Topic : Re-schedule of Sem-1 Examination

Discussion : Convenor of the committee called for the emergent meeting to discuss on re-scheduling the examination routine to be held from the first of ^{week} January 20 as approached by Chatro Samsad. One of the ^{16.12.20} suggested for extending the time of exam to 1hr 3 instead of 1 hour for completion of attendance

Decision taken : Decision thus was made to refer the issue to Exam-Committee for re-consideration.

Signed by :

NSK

Sms

Sms

Sms

Rajendra Kumar

Suresh Marthy



NSK
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

NSK
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL
NOTICE

Date: 03.01.2020

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 06.01.2020 at 12:00 noon at principal's room of the college to address following agenda(s):

- Reschedule of Internal examination of sem-I, III and V
- Miscellaneous

NSarker 03/01/2020
Principal
(Katwa College)
**Principal
Katwa College**

Sarkar 03.1.2020
Convener
(Grievance Redressal Cell, Katwa College)

NSarker
23/09/2024

Signature of the IQAC
Coordinator
**Coordinator
IQAC
Katwa College**

NSarker
23/09/2024

Signature of the Principal

**Principal
Katwa College**



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grievance redressal cell
minutes of meeting.

Date : 6/1/2020
 Item discussed : Reschedule of internal examination of Sem - I, III, V.
 Time : 12/00 HRS
 Place : Principal's Room

Discussion : The Convenor called for a meeting to discuss on re-scheduling the examination programme of internal assesment for Sem I, III, V of session 2019-20 as been addressed by the Students Union (Saunik Ghosh). The students highlighted that 4 papers were scheduled to be held on the same date & they wanted to change it for which they appl to the college on 03/01/2020.

Decision Taken : Issue was referred to the Exam-Commit for reconsideration & rescheduling of the programme.

Signature :
 NSK
 Binsh Maiti
 Saikat Mallick
 Sreyas
 Sanyou Sekh
 Sanku
 Ryan U. and
 Ajit Pal.

NSK
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NSK
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 21.01.2020

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 24.01.2020 at 02:00 pm at room no. 101 of the college to address following agenda(s):

- Money Refund for Admission Cancellation
- Miscellaneous

N. S. Chatterjee
Principal 21/01/2020
(Katwa College)

Principal
Katwa College



S. Sarkar
Convener 21.01.2020

(Grievance Redressal Cell, Katwa College)

W. S.
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

N. S. Chatterjee
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL MINUTES OF MEETING

DATE : 24/01/2020

TIME OF MEETING : 2:00 PM

VENUE : ROOM 101

TOPIC : MONEY REFUND FOR ADMISSION CANCELLATION

DISCUSSION : A meeting has been called for discussing the letter of Mampi Biswas, student who took admission in the B. Ed department, but due to the incorrect percentage of her P. G. Result her admission was cancelled. She wanted the college to refund her admission fees of Rs. 15,000 on 12.12.2020.

DECISION MADE : Rs. 15,000 was refunded to the concerned student by the office of Katwa College.

SIGN :

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]



[Signature]
23/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

[Signature]
23/09/2024

Signature of the Principal

Principal
Katwa College



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GRIEVANCE REDRESSAL CELL

NOTICE

Date: 02.08.2020

A meeting of the Grievance Redressal Cell, Katwa College is scheduled to be held on 05.08.2020 at 03:00 pm in ONLINE mode (Google Meet) to address following agenda(s):

- Relaxation of fees of all semesters during CoVID19 period
- Miscellaneous



Principal (Katwa College) *02/08/2020*
Convener *02.08.2020*
Grievance Redressal Cell, Katwa College)

02/09/2024

Signature of the IQAC

Coordinator

IQAC

Katwa College

02/09/2024

Signature of the Principal

**Principal
Katwa College**



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Grievance Redressal Cell
minutes of meeting (online)

Date: 5.08.2020

Time: 3 PM

Place: On-line Complaint and on-line meeting¹

Topic: Relaxation of fees of all semesters during COVID 19 period.

Meeting Discussion: The members were present on-line on Google meet on 5th Aug. 2020 at 03 PM to discuss on the relaxation of admission fees of all semesters in case of free admission as demanded by Katwa College students' Union on dated 02.08.2020 for the session 2019-2020.

Decision: The members agreed to refer the issue to the governing body for consideration.

Signature of members: 1. *NB Chatterjee*
Dinesh Maity
Smita
Singh
Debi
A.



NS
23/09/2024

Signature of the IQAC
Coordinator
IQAC
Katwa College

NB Chatterjee
23/09/2024

Signature of the Principal

Principal
Katwa College